

Being Environmentally Conscious at CARE

What *must* I do?

- Empty your mini blue recycle bins (no bag) into large blue bins (clear bag)
- Learn what is and is not recyclable at CARE/City of Atlanta: (e.g. NO plastic bags, cutlery, Styrofoam, things with oil or food, paper towels). Mixed recycling: paper, breakdown boxes, empty and squeeze cans and plastic bottles.

What *should* I do?

- Print black and white/double sided; and print only when necessary
- Turn off workstation at end of the day via power strip (i.e. turn off monitors)
- Use only 1 paper towel when drying hands
- Take advantage of the hundreds of plates, silverware, mugs and cups when hosting at CARE – tell caterers “no thanks” to plates and forks, etc.
- Join the green team at CARE and be an ambassador for ensuring CARE staff and those on your team reduce waste and their environmental footprint (including getting a personal water filter to eliminate need for bottled water when traveling overseas).